

External Evaluation Liaison Group

International Workshop Event

Evaluation Form:

**Name:**

The aim of this International TrainingEvent Workshop is to introduce early years lecturers, trainers, researchers, early years employers, local authority/municipality, policy makers:

* To provide an outline to the context and materials for the ToWe Project;
* To disseminate through workshops, Setting Partners sharing experiences, reflection and outcome on:
* Toddlers’ Wellbeing ,
* Toddlers’ Voice and Expressions,
* Toddlers’ Meal Times,
* Toddlers’ Additional Language(s).
* To disseminate the impact and outcomes from the Case Study Impact.

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| **No** | Performance Indicator | Themes | **1** | **2** | **3** | **4** |
| **1** | **Quality of the Local Workshop Event**  1 = excellent, 2 = good, 3satisfactory and 4= poor | |  |  |  |  |
| 1.1 | The International Workshop Event sharing of the project | * The extent to which each Partner contributes to the International Workshop Event * The evidence of Partners sharing roles and responsibilities during the International Workshop Event |  |  |  |  |
| 1.2 | Links between the aims of the International Workshop Event and the overall aims of the ToWe project | * Mutual understanding amongst Partners about the project and International Workshop Event rationale of the event * Clear evidence in the International Workshop Event programme of real synergy with the overall objectives of the project |  |  |  |  |
| 1.3 | Development of positive attitudes of collaborative working | * Opportunities for the development of positive attitudes towards the International Workshop Event * The extent and quality of the International Workshop Event * The extent of opportunities for Setting Partner practitioners to share information about their contribution to the project |  |  |  |  |
| Comments: | | | | | | |

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| **No** | Performance Indicator | **Themes** | **1** | **2** | **3** | **4** |
| **2** | **Structure, content and experience of International Workshop**  1 = excellent, 2 = good, 3satisfactory and 4= poor | |  |  |  |  |
| 2.1 | Organisation of the International Workshop Event | * Evidence of clear planning * Realistic timescales * Appropriateness of the programme * Setting visits for international delegates |  |  |  |  |
| 2.2 | Effectiveness of content and appropriate range and balance of activities within the International Workshop Event | * Appropriate content, clearly related to the aims and objectives of the International Workshop Event * Relevant mixture of activities e.g. lectures, presentations, workshops and refreshments * Appropriateness of the programme |  |  |  |  |
| 2.3 | Effectiveness of the International Workshop Event and other activities etc. | * appropriate subject competence and knowledge * good communicators with the necessary language skills |  |  |  |  |
| 2.4 | Effectiveness of shared ownership of the International Workshop Event | * Evidence that the needs and expectations of delegates have been taken into account * Evidence that delegates have the opportunity to contribute their own expertise |  |  |  |  |
| 2.5 | Effectiveness of the process of monitoring and evaluation | * Quality of the mechanism for evaluation both short term and long term including follow-up activities, if appropriate * Evidence of on-going assistance to delegates, if appropriate |  |  |  |  |
| 2.6 | Effectiveness of the setting visits for the international delegates | * Setting experience * Discussion of provision and supporting toddlers * Travel to and from the settings |  |  |  |  |
| Comment: | | | | | | |

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| **No** | **Performance Indicator** | **Themes** | **1** | **2** | **3** | **4** |
| **3** | **Workshop Sessions**  1 = excellent, 2 = good, 3satisfactory and 4= poor | |  |  |  |  |
| 3.1 | Quality and appropriateness of the workshop sessions in enabling delegates to understand the content and materials of the dimension being shared.  Opportunities for reflect and sharing of their learning and experience | * Opportunities for discussion and reflection * Quality of workshops discussions * Participation of delegates * Comparing and contrasting between own and practice in supporting toddlers’ the dimensions presented to support wellbeing |  |  |  |  |
| Comment: | | | | | | |